




Republic of the Philippines
Department of Education
Region XII
Division of Sarangani
Alabel



Division Memorandum
No. 250, s. 2013

To : All School Heads both IS and Secondary
Private and Public Schools

From : 
ISAGANI S. DELA CRUZ
Schools Division Superintendent

Subject : **Urgent Senior High School Planning Conference and Workshop**

Date : September 2, 2013

1. There will be an Urgent Senior High School Planning Conference and Workshop on September 5 and 6, 2013 at Tierra Montana Hotel, National Highway, General Santos City. This is a live-out activity with free lunch and two (2) snacks per day.
2. Each Secondary School (Public and Private) and IS must have two (2) participants, namely, the School Head together with a Department Head either from the Academic or Vocational Department.
3. School Heads are required to bring laptop, a copy of the School E-BEIS Data, School Profile Glimmer, result of the High School Occupational Interest Inventory (HSOII) and Industry Analysis. These reports are relevant for the planning workshop process.
4. There shall be a registration of *One Thousand Pesos* per participant to defray expenses in meals and snacks chargeable to local funds subject to the usual government accounting and auditing rules and regulations.



Integrity-Professionalism, Efficiency, Accountability, Commitment, Equity



"Ang batang Sarangan, dapat nasa paaralan."

Capitol Compound, Alabel, Sarangani Province
(083) 508-2028 / 508-2040
sarangani.division@gmail.com
www.depedsarangani.com